



A non-profit organization working to conserve, distribute and document the adapted and diverse varieties of agricultural seeds, their wild relatives and the role these seeds play in cultures of the American Southwest and northwest Mexico.

Native Seeds / SEARCH Donor Privacy and Confidentiality Policy

Purpose

In accordance with its high ethical standards and adherence to best professional practices, Native Seeds / SEARCH respects the individual privacy of its donors and constituents and has a clear commitment to protecting the confidentiality of the information that they provide to us. This policy formally documents the principles and practices for ensuring privacy and confidentiality of information. It applies to all Directors, Officers, and employees of NS/S.

Principles and Practices

NS/S places strict controls on the gathering of personal data. The only information NS/S may collect is the information that donors, members, and other constituents voluntarily and knowingly provide us. We protect personal information to the extent the law allows. We do not share, trade, rent, or sell our mailing or e-mail lists of donors or other constituents. We do not store credit card numbers beyond the date of the transaction.

We may use this information for specific, limited purposes, including the following: providing donors and others who have expressed interest with information about NS/S activities, special events, Native Seeds/SEARCH's work, opportunities to participate, and acknowledging donations.

Gifts from donors may be publicly acknowledged; however, a donor may request that he or she remain anonymous and/or that the amount of the gift not be publicly disclosed.

Individuals who do not wish to receive communications from NS/S, can contact us at the following addresses:

Email: donate@nativeseeds.org
Phone 520-622-0830
Fax: 520-622-0829
Mailing address Native Seeds/SEARCH
3584 E. River Road
Tucson, AZ 85718

Approved by the Board of Directors September 28, 2013

**Native Seeds / SEARCH Donor Privacy and Confidentiality Policy
Statement of Understanding and Agreement**

I am aware that, during the course of my tenure with NS/S, confidential information may be made available to me. Further, I understand that this information is proprietary and critical to the success of NS/S and may not be distributed or used outside of NS/S premises or with any individuals not affiliated with NS/S. In the event of my termination of affiliation or employment, whether voluntary or involuntary, I hereby agree that I will not utilize or exploit this information for my own personal gain, or share it with any other individual, nonprofit agency, or company.

Signature

Date

Print Name